



## Human Resources

DATE POSTED: June 23, 2006

REQ. # 06-167

**NOTICE OF JOB OPENING  
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS  
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652  
Telephone (772) 462-1546 Jobline (772) 462-1967  
<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from 06-23-2006 TO 06-29-2006,  
but will remain open until filled.

DEPARTMENT/DIVISION
GROWTH MANAGEMENT
POSITION AVAILABLE
PLANNER
# OF OPENINGS
1
STARTING SALARY
\$36,720.74 / SALARY
COMMENTS
VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

**JOB CODE 753**  
**PAY GRADE 19**  
**SALARY: \$36,720.74 - \$57,844.80**  
**PLANNER**

**MAJOR FUNCTION:** Professional planning position in the planning division of the Department of Growth Management. Responsibilities include assisting in the operation of the Metropolitan Planning Organization and monitoring and implementation of the St. Lucie County Comprehensive Plan and the St. Lucie County Land Development Code. Work involves initiative and independent performance, and contact and coordination with other Departments and Divisions, and regional and state agencies. The incumbent is responsible to and serves under the supervision of the MPO Supervisor.

**KNOWLEDGE, ABILITIES AND SKILLS NEEDED TO PERFORM THE ESSENTIAL JOB FUNCTIONS OF THE POSITION:**

**Knowledge:** Transportation planning principles and practices; statistical and other research techniques; local, state and federal regulations pertaining to county and city planning issues, regulations, grants and programs; local government operations, with particular reference to county and city management.

**Abilities:** Ability to analyze and interpret complex data. Ability to maintain complex administrative records. Ability to establish and maintain a satisfactory working relationship with employees, government officials, private organizations, and the general public. Ability to effectively represent the Department to local, state and federal officials and the general public on procedure and technical matters. Ability to present information, ideas, and recommendations clearly and succinctly in written and verbal form. Ability to supervise secretarial and clerical staff members, including assignment of work and review of same. Ability to demonstrate sensitivity to political, social and fiscal constraints regarding planning issues, projects and programs.

**ESSENTIAL JOB FUNCTION:** Prepares and presents, independently or under direction, reviews and evaluations for various types of development proposals submitted to St. Lucie County. Assists in preparing and evaluating amendments and compliance reviews pursuant to the County Comprehensive Plan and the Land Development Code. Coordinates these reviews with other Department Divisions and with outside agencies, as appropriate. Assists in conducting and presenting various transportation-related field studies and surveys. Assists the public in complying with the provisions of the County Comprehensive Plan and the County Land Development Code. Performs related work as requested or assigned.

**ESSENTIAL PHYSICAL SKILLS:** Use of hands and fingers with dexterity. Good vision and hearing with or without correction. Periodic walking and standing. Periodic light lifting and carrying (30 pounds or less), reaching above shoulders, kneeling, bending and squatting. Ability to operate County automobile continuously for a period of one hour.

**ENVIRONMENTAL CONDITION REQUIREMENTS:** Nearly constant work inside the office in a sedentary posture. Periodic attendance at meetings inside and outside the County office buildings. Periodic field trips to unimproved and improved development sites, and agricultural areas.

**WORK HAZARDS:** Possible vision dysfunction due to heavy computer work. Periodic field visits to undeveloped areas, agricultural areas and areas under development, with attendant hazards.

**SAFETY EQUIPMENT USED OR NEEDED:** Occasional need for a hard hat.

**EDUCATION:** Graduation from an accredited college or university with a master's degree in Urban and Regional Planning, or related field, with a concentration in transportation planning.

**EXPERIENCE:** One (1) year professional planning experience; or a bachelor's degree in Urban and Regional Planning and two (2) years professional planning experience. Micro-computer experience with familiarity MPO operations preferred. A comparable amount of training or experience may be substituted for portions of these minimum requirements.

**LICENSE, CERTIFICATION, OR REGISTRATION:** Must have a valid Florida Driver's License and maintain a good driving record.

Union	Non-Union ✓	Exempt ✓	Non-Exempt
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Revised 08/2005